CKSD Athletes and Parents,

We are pleased to announce we are upgrading our paper filing system to a modern and more accessible system for our athletics department. Sportsware Online is an Electronic Medical Record System that will allow the athletes, parents, and the specific team coach to view any relevant medical documentation from a computer or their cell phone. This will save all of us numerous phone calls, confusion, and hopefully give your athlete better care while participating in sports here at Claysburg-Kimmel. Here you can see updates on forms needed to play, evaluations of injuries, and what we are doing to help your student recover or become the best they can be. All the patient related documentation is protected behind a log-in and password that makes it only accessible to those who have an account and those who are linked to the athlete's profile.

Our second upgrade will be to our Concussion tracking program called Sway. This is a downloadable app which will be used to do concussion tests both on and off the field. This will allow our Athletic Trainer to make better, safer, and more informed judgements about any athlete suspected of a concussion.

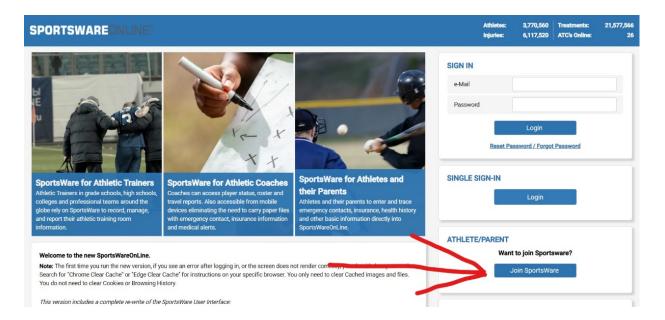
Both of these programs have been inspected and selected by our staff for the convenience, safety, and accessibility for the athletes and parents as well as the compliance with HIPPA federal law. For those who do have questions or concerns, there is attached links and Zach Johnson the Athletic Trainer is available for any questions. (zjohnson@cksdbulldogs.com).

https://sportswareonline.com/

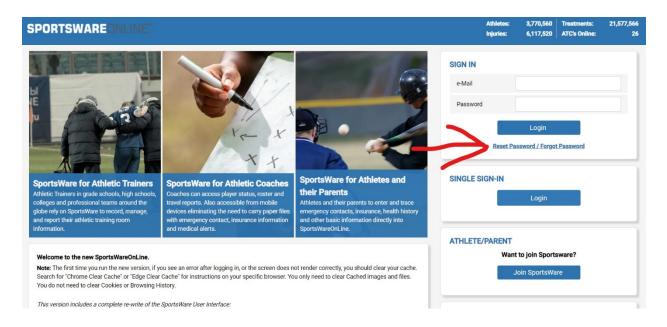
- https://www.swaymedical.com/product/overview
- https://www.swaymedical.com/privacy

In order for us to get started, we are asking all Claysburg-Kimmel Athletes to take a moment and request a profile on Sportsware. Once you have been approved it is Ideal to sit down with your parent/guardian and fill in the rest of the information as there will be a place for you to add them and grant them access to your profile. A photo of your insurance card (Front and Back) is also needed which can be uploaded from your phone.

1. Go to https://www.swol123.net/

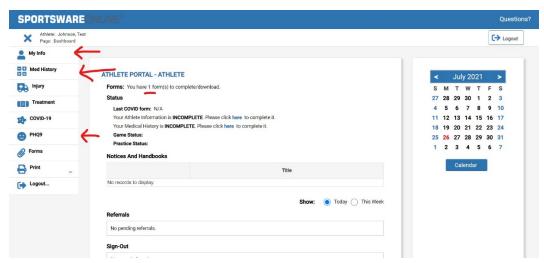


- 3. School ID code is: CKSD
- 4. Using your School E-mail (preferred, but not required) fill in the form.
- 5. Once the Athletic trainer has approved access you will get an e mail which will tell you to reset your password.
- 6. Return to sportsware or follow link in the e-mail to reset your password.

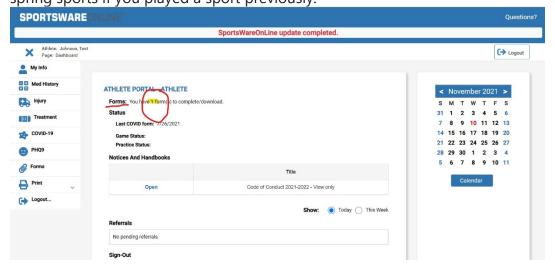


- 8. The My Info tab on the top left will need to be filled out. There are required sections, meaning anything with a red required in the box needs to be filled out. Anything else is optional and can be filled in. However, you can save at any time and come back to complete it.
- 9. The Med History and PHQ9 are helpful to fill out for the athletic trainer but <u>are not</u> required. *

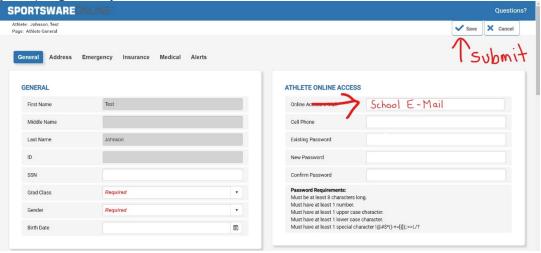
10.



11. Lastly, the forms section needs to be completed. This is where you will find the consent to treat, school waiver and the Section 8 Recertification form for winter and spring sports if you played a sport previously.



13. Once My info tab is complete, Click Save in the top right where it will than tell you any missing fields or that your profile has been submitted. Clicking save also saves your progress if you need to come back to it later to finish.



14. If anything has been missed or not filled out, the program will stop you and remind you what you are missing.

For anyone who would rather have a paper copy of the required forms that can be arranged but our goal is to have everything online so that it is accessible, in an instant, for the athletic trainer. The PIAA physical form is uploaded and it is fillable online in a PDF. However, you will have to still print it off and take it to a MD to get signed off and bring it to play sports. Hopefully, with the implementation of this program we can begin to make the process easier in the future.